



Call for proposals for projects of common interest in the field of the trans-European transport network

Call for proposals under the multi-annual programme 2007 – 2013

Field n° 1: Priority projects included in annex III of the Community Guidelines for the development of a trans-European transport network (Decision of the European Parliament and the Council n° 1692/96/EC of 23 July 1996, as last modified by decision n° 884/2004/EC of 29 April 2004)

Article 155 of the Treaty establishing the European Community stipulates that the Community may support projects of common interest supported by Member States, which are identified in the framework of the Community Guidelines for the development of the trans-European transport network (decision N° 1692/96/EC of the European Parliament and the Council of 23 July 1996¹, as last amended by Council Regulation N° 1791/2006/EC of 20 November 2006²), hereafter TEN-T Guidelines. Within this framework, the Commission launches a call for proposals addressing projects of common interest in the field of the trans-European transport network the preparation or implementation of which may be supported through the allocation of a grant.

This call for proposals concerns all priority axes set out in Annex III of the TEN-T Guidelines, except projects n° 21 (motorways of the sea) which are subject to a separate call for proposal. It refers to the whole period 2007 – 2013.

¹ OJ L 228 of 9 September 1996

² OJ L 363 of 20 December 2006, p. 1

1. BASIC LEGAL ACT

Regulation (EC) n° of the European Parliament and the Council .../2007/EC³ lays down general rules for the granting of Community financial aid in the field of trans-European networks (hereafter "TEN Regulation").

Commission Decision C(2007) 2158 of 23 May 2007 establishes a draft multi-annual work programme for the period 2007 - 2013 for grants in the field of the trans-European transport network (hereafter "draft multi-annual work programme"). This draft work programme foresees the publication of several calls for proposals in May 2007, amongst which a call for the priority projects included in the TEN-T Guidelines (excluding PP n° 21 which will be subject to separate calls for proposals, to be published in several subsequent years of the programming period 2007 – 2013).

The draft multi-annual work programme includes the detailed rules concerning the procedure for submission and selection of projects. The adoption of the multi-annual work programme is dependent on:

- a) the adoption and entry into force of TEN Regulation,
- b) the withdrawal by the European Parliament of the reserve on the budgetary allocation for 2007,
- c) the existence of a formal approval of the draft multi-annual work programme including the detailed rules concerning the procedure for submission and selection of actions by the Programme Committee constituted by the TEN Regulation whilst the right of scrutiny of the European Parliament has been respected.

The granting of financial aid based on this call for proposals is conditional upon the full compliance with all of the above conditions.

The following issues are still pending at the date of the publication of the call: a) The TEN Regulation⁴ shall enter into force on the twentieth day following that of its publication in the Official Journal of the European Union⁵. b) The reserve on the TEN-T budget for 2007, set by the European Parliament in the framework of the adoption of the budget 2007, shall be formally lifted⁶; c) The TEN-T Programme Committee will be

³ OJ L [...] of [...]/2007], p. [...], The Council adopted its Common Position for adopting this regulation on 22 March 2007 (17032/2/2006 – C6 – 0101/2007 – 2004/0154 (COD) and the European Parliament adopted the act in accordance with this common position on 23 May 2007 (adoption of the Recommendation of the Committee on Budgets for Second Reading A6-0169/2007, see P6-TA-PROV(2007)0198)

⁴ Adoption of the TEN Regulation on 23 May 2007 by the European Parliament in Second Reading (adoption of the Recommendation of the Committee on Budgets for Second Reading A6-0169/2007, see P6-TA-PROV(2007)0198)

⁵ See Art. 20 TEN Regulation

⁶ In this framework, the EP had set two conditions: 1) Communication, by the Commission, of a "clear statement indicating the priorities regarding the investments in the trans-European transport network, in the light of the reduction of the TEN-T budget from €20 billion as initially considered by the

constituted and asked to deliver its formal opinion on the multi-annual work programme, and the European Parliament will formally execute its right of scrutiny as soon as the TEN Regulation has entered into force.

2. BUDGET

2.1. Budget heading:

Article 06 03 03, financial support for projects of common interest in the trans-European transport network

2.2. Indicative budget resources:

Within the framework of the draft multi-annual programme for the period 2007 - 2013, to which a total amount ranging from 6,4104 billion € to 6,81105 billion € (i.e. between 80 and 85 % of the financial reference amount of 8,013 billion €⁷) shall be allocated, between 4,9004 billion € and 5,30105 billion € shall be granted to the TEN-T priority projects (excluding project n° 21), of which an indicative amount of 190 million € is foreseen for priority project n° 15 (Galileo).

3. OBJECTIVES AND PRIORITIES:

The priority projects addressed with this call constitute, together with the "horizontal priority project" n° 21 (Motorways of the Sea) and horizontal priorities in the field of intelligent transport systems and railway interoperability, the components of the multi-annual work programme 2007 – 2013.

Given the size and complexity of these priority projects, and the investment volumes involved, a major part of the financial resources available for the trans-European transport network shall be allocated to these projects (see the Decision C(2007) 2158 on the Multi-annual work programme, Point 6, attached to this call).

3.1. Priority Projects (excluding priority project n° 15):

The aid to be granted to these priority projects shall be concentrated at those sections which promise the highest added value for the projects as a whole, i.e. at cross-border sections and at the removal of bottlenecks.

Commission to be necessary to €8 billion" to the European Parliament. This communication was made by the Commission with the submission, on 28 February 2007, of the draft multi-annual work programme 2007 – 2013 and the annual work programme 2007 to EP. With a joint letter from the Chairmen of the Committees on Budgets and on Transport and Tourism as well as from the Rapporteur for the TEN Regulation, dated 13 April 2007, the EP confirmed the compliance of this procedure. 2) Adoption by the Council of its common position for adopting the TEN Regulation. This condition was fulfilled on 22 March 2007.

⁷ See Art.8.2 of TEN Regulation

The granting of aid is intended to enhance project promoters' certainty regarding Community funding over the whole (or a significant part) of the project implementation period. At the same time, the long-term commitment of the Community for the granting of financial support requires firm financial and technical commitments on the promoters' side in order to implement the projects as planned, ensuring efficient use of Community resources.

Community support for priority projects shall facilitate the implementation of project sections or parts which are most critical to the "success" of the respective priority axis as a whole, i.e. which are of vital importance for smooth traffic flows along the entire axis and would, if not completed within the agreed period time, reduce the benefits drawn from investments made on other sections of the axis. Community support aims thus at promoting a coherent and consistent implementation of the priority axes in their entirety, throughout all the Member States directly involved which are called upon to give due priority to respective sections in their political decision making and their investment planning to coordinate activities across national borders and to optimize financing schemes. Community financial support should essentially aim at mobilizing the financial resources, public and/or private, that are needed for the timely and efficient completion of the most critical sections or parts of the priority axes.

In the first instance, Community support shall decisively contribute to the implementation of cross-border sections of priority axes. These sections – being most critical to the functioning of the overall axis - often face particular technical, financial and legal-administrative problems. Cross-border sections of priority projects will be defined on the basis of Article 19 b of the TEN Guidelines. Cross-border sections that ensure the continuity of a priority project between two Member States via a third country can also be considered as falling under the applicability of Article 19 b of the TEN-T Guidelines. Taking account of the particularly high European added value of these sections, and in order to appropriately stimulate investors, an increased Community support (up to 30 % of the respective project cost) may be granted to these sections.

Besides cross-border sections, bottlenecks located on priority axes may also impede the continuity of traffic flows (in terms of capacity and service quality). Community financing, therefore, shall also be used to promote the removal of bottlenecks on these axes. Bottlenecks will be identified on the basis of relevant principles and recommendations, agreed throughout the Community. The projects' contribution to the achievement of other relevant policies in the transport sector – such as the legislation in force concerning railway undertakings, rail freight policy etc - will be taken into consideration in this context.

In Member States or regions that are eligible for support under the Cohesion Fund or the Regional Development Fund, support from these funds and TEN-T support shall be used in a complementary way so as to optimize the effect of the Community support as a whole and promote an efficient and timely implementation of the priority projects concerned.⁸

⁸ See Art. 7(2) TEN Regulation

3.2. Priority project n° 15 (Galileo) :

As far as the priority project n° 15 (Galileo) is concerned which, together with EGNOS and an augmentation system of the United States' Global Positioning System (GPS), constitutes the European Global Navigation Satellite System, the financing of the development and validation phase shall be provided equally by appropriations from the TEN-T budget and from the European Space Agency (reference: Council Resolution of 5. April 2001). Community funding under this call shall therefore support the completion of the development and validation phase, taking into account additional costs of this phase as stated in the Commission communication COM (2006) 272, as well as other contingencies or design risks.

Taking account of the evolutionary nature of satellite navigation technologies and systems and, resulting from this, the need to adjust the development phase in order to reflect the latest advances in terms of signal modulation, security requirements and user and market expectation, Community aid under this call specifically aims at enhancing the output of the in-orbit validation and at ensuring the alignment of the results with the state-of-the-art level. Community support furthermore aims at activities protecting the in-orbit validation programme against a set of technical risk. Full compatibility with other international navigation infrastructures shall be guaranteed.

4. RESULTS EXPECTED

The implementation of the **draft** multi-annual work programme for the period 2007 – 2013 (as a whole aims at further enhancing the effectiveness and visibility of Community financing of the highest priorities of the trans-European transport network. It is expected that, within this context, the granting of support to sections of the priority projects will contribute to the timely and efficient completion of a number of TEN-T priority projects in their entirety or in significant parts. Most of these projects have already been subject to Community funding during the period 2000 – 2006. Continuing funding until completion of these projects builds thus on previous Community action and constitutes a vital element of efficient support and sound budget execution.

The priority projects which will be completed with financial aid allocated under this call, will thus directly contribute to the achievement of important transport policy objectives such as: the establishment of major transport axes interconnecting national networks and facilitating the functioning of the internal market; ensuring interoperability along these axes; enhancing accessibility of peripheral areas of the Community; congestion relief on roads and more balanced modal distribution; optimising the use of infrastructure and enhancing safety and security through the implementation of intelligent systems; savings in terms of the environmental effects of transport.

Granting of aid to these projects should help to reach important milestones on the way towards the completion of the trans-European transport network as approved by the European Parliament and the Council (target completion date 2020). Community funding should help to mobilise as much public and private financing as needed to meet the challenging time tables.

As far as priority project n° 15 (Galileo) is concerned, the granting of aid is expected to help achieving the launching and testing of core satellites. It should lead to the validation of the navigation functionalities up to user requirement level, hence allowing the start of the full deployment of the infrastructure.

5. ELIGIBILITY CRITERIA

The eligibility criteria shall determine the conditions for participating in a call for proposals.⁹

5.1 Eligible applicants

5.1.1 Eligible are project proposals which are submitted, in the form of a written grant application, by one of the following types of applicants:

- one or (jointly) several Member States
- one or (jointly) several public or private undertakings or bodies with the agreement of the Member State(s) directly concerned by the project in question or
- one or (jointly) by several international organisations with the agreement of all Member States directly concerned by the project in question
- A Joint Undertaking with the agreement of all Member States directly concerned by the project in question.

5.1.2 Project proposals submitted by natural persons are not eligible. Applicants (other than a Member State) must show that it exists as a legal person, by providing the form relative to legal entities as set out in the application form.

In no case, projects proposals submitted by third Countries or legal or natural persons established outside EU countries can be beneficiaries of the funds.

5.1.3. Grounds for exclusion¹⁰

1. Applications will not be considered for a grant if the applicants are, at the time of the grant award procedure, in any of the following situations:
 - a) they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
 - b) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of res judicata;

⁹ See Art. 114 of the Council Regulation (EC, Euratom) n° 1605/2002 of 25 June 2002 on the Financial Regulation applicable to the general budget of the European Communities, OJ L 248 of 16 September 2002, p. 1, amended by Council Regulation (EC, Euratom) n° 1995/2006 of 13 December 2006, OJ L 390 of 30 December 2006, p.1 and Art. 175a of Commission Regulation (EC, Euratom) n°2342/2002 laying down detailed rules for the implementation of Council Regulation (EC, Euratom) n°1605/2002 (OJ L 357 of 31.12.2002 p.1), as last amended by Commission Regulation (EC, Euratom) n°478/2007 of 23 April 2007 (OJ L 111 of 28.04.2007, p.13)

¹⁰ See Art. 114 Financial Regulation 1605/2002 and Art. 174 Regulation 2342/2002

- c) they have been guilty of grave professional misconduct proven by any means which the authorising officer can justify;
 - d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the authorising officer or those of the country where the grant agreement is to be performed;
 - e) they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Communities' financial interests;
 - f) they are currently subject to an administrative penalty referred to in Article 96 of the Financial Regulation 1605/2002;
 - g) they are subject to a conflict of interest;
 - h) they have been guilty of misrepresentation in supplying the information required or have failed to supply this information.
2. The cases referred to in point 1. e) cover:
- a) cases of fraud as referred to in Article 1 of the Convention on the protection of the European Communities' financial interests established by the Council Act of 26 July 1995¹¹;
 - b) cases of corruption as referred to in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union, established by the Council Act of 26 May 1997¹²;
 - c) cases of participation in a criminal organisation, as defined in Article 2(1) of Joint Action 98/733/JHA of the Council¹³;
 - d) cases of money laundering as defined in Article 1 of Council Directive 91/308/EEC¹⁴.
3. Applicants must certify that they are not in one of the situations listed in point 1.¹⁵

¹¹ OJ C 316, 27.11.1995, p. 48.

¹² OJ C 195, 25.6.1997, p. 1.

¹³ OJ L 351, 29.12.1998, p. 1. Joint action of 21 December 1998 on making it a criminal offence to participate in a criminal organisation in the Member States of the European Union.

¹⁴ OJ L 309, 25.11.2005, p. 15-36. Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing (Text with EEA relevance)

¹⁵ See Art. 174 Regulation 2342/2002

5.2 Eligible projects

5.2.1 Common interest

Only projects related to one or several of the projects of common interest identified in the TEN-T Guidelines may receive Community financial aid¹⁶ and, in the framework of this call for proposals, only priority projects or parts of priority projects set out in annex III of the TEN-T Guidelines are eligible¹⁷.

5.2.2 Projects involving cross-border sections

Projects involving cross-border sections or a part of such sections may receive Community financial aid up to the maximum of 30 % if there is a written agreement between the Member States concerned or the Member States and the third countries concerned¹⁸ relating to the completion of the cross-border sections. Exceptionally, when a project is necessary to link to the network of a neighbouring Member State or a third country but does not actually cross the border, the written agreement referred to may not be required¹⁹. Cross-border sections shall comply with the definition set out in the annex to this call²⁰.

5.2.3. Compliance with the Community Law

The granting of Community aid to projects of common interest is conditional to compliance with relevant Community law²¹, inter alia concerning interoperability, environmental protection, competition and public procurement.

5.2.4 Other sources of financing

No Community financial aid shall be awarded for parts of projects receiving funds from other sources of Community financing.²²

6. SELECTION CRITERIA²³

¹⁶ See Art: 3 (1) TEN-Regulation.

¹⁷ See Art: 8 (2) of the TEN Regulation

¹⁸ See Art: 2 (5) of the TEN Regulation

¹⁹ See Art: 3 (3) of the TEN Regulation

²⁰ In particular, see par. 2 of the definition endorsed by the Committee for Monitoring Guidelines and the Exchange of Information, set up in accordance with Article 18 (2) of the TEN-T Guidelines, on 25 April 2007.

²¹ See Art: 3 (1) TEN-Regulation.

²² See Art: 7 (2) TEN-Regulation.

²³ See Art. 115 Financial Regulation 1605/2002

The applicant must have access to solid and adequate funding sources, so as to be able to maintain activities for the period of the project funded and to help finance the project. The applicant must have the professional skills and qualifications required to complete the proposed action.

6.1 Financial capacity

The applicants must have the financial capacity to complete the action for which the grant is sought and will provide their annual accounts for the last financial year. These documents must be attached to the application for aid.

The demonstration of the financial capacity is not required if Member States, public bodies, joint undertakings established under Article 171 of the Treaty, other public bodies, or international public-sector organisations apply²⁴.

6.2 Technical capacity

The applicants must have the technical and operational capacity to complete the project for which the grant is sought and must provide appropriate documents attesting to that capacity (proof of the experience in carrying out actions of the type in question).

The demonstration of the technical capacity is not required if Member States, Joint undertakings established under Article 171 of the Treaty, other public bodies or international public-sector organisations apply.

Information submitted by applicants who benefited from TEN-T aid as from 2004, may be taken into account in the evaluation of these applicants' technical capacity.

Project proposals which fail to comply with the selection criteria will not be further evaluated.

7. AWARD CRITERIA

7.1 According to the level of contribution to the objectives and priorities as stated above, only proposals compliant with the eligibility, exclusion and selection criteria will be evaluated on the basis of the following general award criteria whose main objective is to assess the quality of proposals. Each proposal will be evaluated in an equal manner against the following criteria, set out in Art. 5 TEN Regulation:

²⁴ Art. 176(4) Regulation 2342/2002.

- Maturity
Reflecting the status of preparation of the activities subject to the application, in order to establish the capacity for their implementation in accordance with the foreseen time plan and technical specifications
- The need to overcome financial obstacles
Taking into account particularly the negative impact of the absence of TEN-T funding
- The stimulative effect of the Community intervention on public and private finance
in terms of reinforcing the commitment of potential investors to funding the project
- The soundness of the financial package
based on elements such as the commitments made regarding the different public and private financing sources involved (amounts committed and their nature/legal status), decisions made regarding public-private partnership approaches etc. ; the budget for the action attached to the application must have revenue and expenditure in balance and show clearly the costs which are eligible for financing from the Community budget. Therefore, applicants must provide a detailed breakdown of all expenditure related to their proposal.
- Socio-economic effects
Reflected in the results of social cost-benefit analyses or ex-ante evaluation
- Environmental consequences
Reflected in the expected impact of the project on nature, emissions, noise, land use etc. and in the measures to reduce or compensate any negative impacts
- The degree of contribution to the continuity and interoperability of the network, as well as to the optimisation of its capacity
- The degree of contribution to the improvement of service quality, safety and security
- The degree of contribution to the internal market and other priorities of the trans-European transport networks
- The degree of contribution to the re-balancing of transport modes in favour of the most environmentally friendly ones
- The complexity of the projects, for example due to the need to cross natural barriers
- Quality of the application
In terms of its completeness and clarity, in relation to the call for proposals and the evaluation requirements

7.2 The evaluation of eligible proposals which fulfil the selection criteria is carried out using a single-stage submission (that is the full proposal is submitted) with a three-step evaluation, where the full proposal will be:

- Assessed by external experts against all evaluation criteria;
- Pre-evaluated by an Evaluation Panel composed of internal experts of the concerned Directorates of DG TREN or of other Directorates-General, which meets under the chairmanship of a Head of Unit;
- Evaluated by an Evaluation Committee, composed of DG TREN Directors of the concerned Directorates and chaired by the Director responsible for the programme. This Committee draws up a list of projects for which a support is proposed, on the grounds of all evaluation criteria

Each submission is assessed against the applicable criteria independently giving marks and providing comments. Projects are evaluated on a six-point scale from 0 to 5. No weightings will be applied.

8. . TYPES AND METHODS OF COMMUNITY FINANCIAL AID

8.1 Successful proposals will be financed in accordance with the TEN Regulation.

8.2 Community aid can take one or more of the following forms:

- a) Grants for studies and works
- b) Grants for works in the form of availability payment schemes
- c) interest rate rebates on loans given by the EIB or other public or private financial institutions

8.3 The amount of Community financial aid granted to projects shall take account of the award criteria set out in point 7 and not exceed the following rates:

a) for studies, 50 % of the eligible cost of studies, irrespective of the project of common interest concerned

b) for works:

- a maximum of 20 % of the eligible cost of the works

- a maximum of 30 % for cross-border sections provided that the Member States concerned have given the Commission all the necessary guarantees regarding the financial viability of the project and the timetable for carrying it out

8.4 Expenditure shall be eligible from the date on which the application for aid is lodged. Expenditure resulting from projects included in the multi-annual

programme may be eligible as from 1 January of the current year, starting from January 2007.²⁵

9. GENERAL CONDITIONS FOR PAYING GRANTS

In order to limit the financial risks connected with the payment of pre-financing, the authorising officer responsible may, on the basis of his risks assessment either require the beneficiary to lodge a guarantee in advance, for up to the same amount as the pre-financing, or split the payment into several instalments. Such guarantee may be replaced by a joint and several guarantee by the Member State concerned approving the project or (where there is more than one beneficiary) by the joint guarantee of the beneficiaries. The Commission may waive this obligation to lodge a guarantee in advance for public-sector bodies and international organisations..²⁶

10. METHODS OF IMPLEMENTATION, REPORTING AND AUDITS

The legal and administrative framework for implementing this programme is provided by existing measures under the TEN Regulation and Regulation 1605/2002.

- 10.1 For the selected projects, the Commission will decide the amount of financial aid to be granted in accordance with the procedure set out in Article 15 of the TEN Regulation.
- 10.2 Where a public or private undertaking or body or an international organisation is the beneficiary of the financial aid, the Member State(s) concerned is (are) also an addressee of the decision.²⁷
- 10.3 The Community contribution is allocated through adoption of a Commission decision granting aid.²⁸ The respective Commission decisions granting aid specify their implementation conditions and methods. In accordance with Article 10 of the TEN Regulation, the budgetary commitments may be broken down into annual instalments²⁹. The Commission decisions granting aid will include an indicative timetable for these commitments. In establishing this indicative timetable, the Commission will take account of the expenditure profile over the implementation period of the projects concerned.
- 10.4 The beneficiary of the financial aid is obliged to submit reports on the implementation of the project in accordance with the provisions set out in the Commission decision granting aid.

²⁵ See Art. 10 (2) TEN Regulation

²⁶ Art. 118 Financial Regulation 1605/2002 and Art. 182 Regulation 2342/2002

²⁷ See Art. 9 (2) TEN Regulation

²⁸ See Art. 9 (1) TEN Regulation

²⁹ See also Art. 76 (3) of the Regulation 1605/2002.

- 10.5 The Member State(s) concerned are obliged to certify the reality and the conformity of the expenditure incurred.³⁰
- 10.6 Under the conditions set out in the Commission decision granting aid, the beneficiary is obliged to submit the results of an external audit together with claims for payment of the Community aid.

11. ARRANGEMENTS FOR THE SUBMISSION OF PROPOSALS

11.1 The **closing date** is **20 July 2007**.

11.2 In the interest of a harmonized presentation of applications and their objective evaluation, the **attached application form is to be used** for the submission of applications. Proposals **must be signed** by the applicant or his duly authorized representative and be perfectly **legible** so that there can be no doubt as to words and figures.

11.3 Proposals must be:

a) either sent by registered mail or by private courier

The proposal must be sent by registered mail or by private courier, dispatched not later than **20 July 2007** (the postmark or the receipt issued by the courier service serving as proof of the dispatch) to the following address:

By registered mail:

European Commission
Directorate-General for Energy and Transport (0/100 –Archives)
Rue de Mot, 28
B-1049 Brussels
Belgium

By private courier:

European Commission
Directorate-General for Energy and Transport (DM 28 – 0/100)
Avenue du Bourget, 1
B-1140 Brussels (Evere)
Belgium

b) or delivered by hand

Proposals must be delivered by hand to the Central Mail of the European Commission by 20 July 2007 **not later than 4 p.m.** (Brussels time), at the following address:

European Commission

³⁰ See Art. 11 (2) TEN Regulation

Directorate-General Energy and Transport (DM 28 - 0/100)
Avenue du Bourget, 1
B-1140 Brussels (Evere)
Belgium

In this case, a receipt must be obtained as proof of submission, signed and dated (with the hour, if necessary) by the official in the Commission's central mail department who took delivery. The department is open from 8.00 to 17.00 Monday to Thursday, and from 8.00 to 16.00 on Fridays. It is closed on Saturdays, Sundays and Commission holidays.

Applications not respecting the closing date will not be evaluated.

It is the responsibility of the applicant to ensure that proposals are sent to the address set out in the call for proposals, and that they are sent within a time enabling them to arrive before the deadline. The Commission cannot be held responsible for consignments which are not addressed correctly or for proposals sent in several parts which are not clearly marked so as to enable them to be put together. If necessary, applicants must be able to present proof of postage.

- 11.4 Each proposal must be placed inside two sealed envelopes, one inside the other
The inner envelope must bear the words:

Call for proposals
TREN/B2 – Call trans-European transport network –
Multi- annual work programme 2007-2013
Field 1 priority projects
- Not to be opened by the Postal Service or the Internal Mail Department -
DM 28, 0/100 Courrier/archives

If self-adhesive envelopes are used, they must be sealed with adhesive tape and the sender must sign across this tape.

Applications which fail to comply with the formal requirements set out under points 11.1 – 11.4 may not be evaluated further.

- 11.5 With regard to the format of the proposals, two paper copies should be sent, comprising a signed original and a copy of the duly filled in application form, of its annexes and of the other related documents.

Additionally, applicants are requested to send the application form by e-mail to the Commission department (Tren-B2-MAP@ec.europa.eu) after the closing date mentioned in point 11.1.

- 11.6 The Commission may, on its own initiative, inform interested parties of any error, inaccuracy, omission or any other material shortcoming in the text of the documents.³¹
- 11.7 Applicants are invited to consult the website of Directorate Energy and Transport regularly until the deadline for submission.
- 11.8 Secretariat for Information and Assistance:

Applications should and may not be delivered to this address. This address is reserved for information and assistance by the TEN-T help desk. It is available for any questions related to this call.

Telephone: +32 2 29 80981, Fax: +32 2 29 56504

E-mail: ten-t-helpdesk-call-map@ec.europa.eu

Website: http://ec.europa.eu/dgs/energy_transport/grants/proposal_en.htm

³¹ See Art. 178 (2) Regulation 2342/2002.

11.9 **Financial or administrative penalties**, or both, may be imposed on applicants

- who are guilty of misrepresentation in supplying the information required by the Commission as a condition of participation in the call or fail to supply this information or
- who have been declared to be in serious breach of their obligations under decisions covered by the budget.³²

12. INDICATIVE SCHEDULE

Reception of proposals by Commission	20 July 2007
Evaluation of project proposals (by Commission with the support of external experts); consultation of programme committee; execution of scrutiny right by European Parliament	August 2007 to February 2008
Adoption and notification of individual grant decisions	February / March 2008

13. PROCESSING OF PERSONAL DATA

The follow-up of responses to the call for proposals will require the recording and further processing of personal data (e.g.. name, address, CV, etc.). This data will be processed in accordance with the requirements of Regulation (CE) 45/2001 on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data. Unless if otherwise stated, replies to questions and personal data requested are necessary for the purpose of assessing your application (according to the specifications of the call for proposals) and will only be processed within DG TREN as data controller, for this purpose. For the purposes of safeguarding the financial interests of the Communities, the personal data may also be transferred to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel or to the European Anti-Fraud Office ('OLAF').³³

You may, upon request, have your personal data sent to you and rectify any inaccurate or incomplete particulars. Should you have any queries concerning the processing of your personal data, please address them to the entity acting as data controller within DG TREN. As regards the processing of your personal data, you have the right to bring the matter before the European Data Protection Supervisor at any time.

³² See Art. 114 (4), 96 (1) and 94 point b) Financial Regulation 1605/2002

³³ See Art. 43a Regulation 2243/2002

ANNEXES:

1. Application form
2. Definition of cross-border sections of priority projects endorsed by the Committee for Monitoring Guidelines and the Exchange of Information, set up in accordance with Article 18 (2) of the TEN-T Guidelines, on 25 April 2007
3. Guide for applicants
4. Commission decision C (2007) 2158 establishing a draft multi-annual work programme for grants in the field of the trans-European transport network
5. TEN Regulation as adopted by EP and Council (in all official EU languages)
6. Commission information note concerning combination of Community funding: guidelines for Member States